



Board of Governors of the Guildhall School of Music and Drama

Date: MONDAY, 11 MAY 2015

Time: 1.45 pm

Venue: COMMITTEE ROOMS, 2ND FLOOR WEST WING, GUILDHALL

Members:

Deputy John Bennett	Paul Hughes
Sir Andrew Burns	Professor Barry Ife
Deputy John Chapman	Vivienne Littlechild
Christina Coker	Jeremy Mayhew
Neil Constable	Kathryn McDowell
Marianne Fredericks	Alderman William Russell
Lucy Frew	John Scott
Alderman David Graves	Jeremy Simons
Jo Hensel	Angela Starling
Gareth Higgins	Alex Tostdevine
Michael Hoffman	

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Lunch will be served in the Guildhall Club at 1pm
N.B. Part of this meeting could be the subject of audio or visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Principal's Introduction to the Agenda

Today's agenda is largely routine, with a focus on international activity (item 8) and the development of CYM centres outside London (item 15). The financial performance of the School in both the 14/15 and 15/16 financial years is better than forecast (items 15 and 16) but there are longer-term strategic challenges which are set out in the Principal's non-public general report (item 14). This is the time of year when we confirm the fees schedule (item 17) and the Access agreement with OFFA (item 19) that enables the School to charge the higher fee level to UK and other EU undergraduates. Many of these financial issues are dependent on the outcome of the election and circumstances may change later in the year with possible impact in the academic year 2015/16. There are two fairly routine items of capital business (items 9 and 21), the latter of which has a strong bearing on the School's forward planning of capital works, especially in the Silk St building. This is the first Board agenda for several years that does not feature a report on Milton Court.

Following the Court elections, there are some changes in Board membership, and there will also be a change in the chairmanship, Alderman Graves having completed his 3-year stint. The School is grateful to the retiring chairman for his exceptional support for the School and has accordingly included his name in the list of nominations for fellowships and honorary fellowships to be awarded in November (item 20).

Those items which it is proposed can be approved or noted without discussion are marked with a star (*). It is open to any Governor to request that an item be unstarred and subject to discussion. Governors may inform the Town Clerk of this request prior to the meeting, or the Chairman at the start of the meeting.

Part 1 - Public Agenda

1. **APOLOGIES**

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

3. ***ORDER OF THE COURT OF COMMON COUNCIL**

To receive the Order of the Court of Common Council, 23 April 2015, appointing the Board and approving its Terms of Reference.

For Information
(Pages 1 - 2)

4. **ELECTION OF CHAIRMAN**

To appoint a Chairman in accordance with Standing Order No.29.

For Decision

5. **ELECTION OF DEPUTY CHAIRMAN**

To appoint a Deputy Chairman in accordance with Standing Order No.30.

For Decision

6. **APPOINTMENT OF SUB COMMITTEES**

Report of the Town Clerk.

For Decision
(Pages 3 - 20)

7. **PUBLIC MINUTES**

a) **Public Board Minutes**

To agree the public minutes and summary of the meeting of the Board of Governors held on 9 February 2015.

For Decision
(Pages 21 - 28)

b) ***Public Minutes of the Finance & Resources Committee**

To receive the public minutes of the Finance & Resources Committee held on 16 April 2015.

For Information
(Pages 29 - 30)

c) ***Public Minutes of the Nominations Committee**

To receive the draft public minutes of the Nominations Committee held on 6 May 2015 (TO FOLLOW).

For Information

8. **PRINCIPAL'S GENERAL REPORT (PUBLIC SECTION)**

Report of the Principal.

For Information
(Pages 31 - 36)

9. a) **Gateway 7 Outcome Report - Music Hall Phase 1**

Report of the Principal.

For Decision
(Pages 37 - 38)

b) **Gateway 7 Outcome Report - Music Hall Phase 2**

Report of the Principal.

For Decision
(Pages 39 - 40)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non Public Agenda

13. **NON PUBLIC MINUTES**

a) **Non Public Board Minutes**

To agree the non-public minutes of the meeting of the Board of Governors held on 9 February 2015.

For Decision
(Pages 41 - 44)

b) ***Non Public Minutes of the Finance & Resources Committee**

To receive the non-public minutes of the Finance & Resources Committee held on 16 April 2015.

For Information
(Pages 45 - 48)

c) ***Non Public Minutes of the Nominations Committee**

To receive the draft non-public minutes of the Nominations Committee held on 6 May 2015 (TO FOLLOW).

For Information

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| 14. | PRINCIPAL'S GENERAL REPORT (NON-PUBLIC MATTERS)
Report of the Principal. | For Information
(Pages 49 - 52) |
| 15. | FINANCE REVIEW
Report of the Chief Operating & Financial Officer. | For Information
(Pages 53 - 60) |
| 16. | DRAFT BUDGET MANUAL
Report of the Chief Operating & Financial Officer. | For Information
(Pages 61 - 92) |
| 17. | FEES SCHEDULE 2016/17
Report of the Principal. | For Decision
(Pages 93 - 104) |
| 18. | REGIONAL CENTRES FOR YOUNG MUSICIANS
Report of the Principal (TO FOLLOW). | For Information |
| 19. | ACCESS AGREEMENT 2016
Report of the Principal. | For Information
(Pages 105 - 126) |
| 20. | RECOMMENDATION FOR FELLOWSHIPS AND HONORARY FELLOWSHIPS
Report of the Principal. | For Decision
(Pages 127 - 130) |
| 21. | CAPITAL CAP EXTENSION
Report of the Principal. | For Decision
(Pages 131 - 146) |
| 22. | NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD | |
| 23. | ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED | |

Part 3 - Members Only Agenda

24. **STAFFING MATTERS**
Oral report of the Principal.

For Information